

MEDICAL EXECUTIVE COMMITTEE MEETING SUMMARY

March, 2021

Following is a summary of Medical Executive Committee recommendations to the Board of Trustees:

A. MEDICAL STAFF RESIGNATIONS:

Mark Crain, MD, effective 2/22/2021.
Christopher Powers, MD, effective immediately
John Halstead, MD, effective immediately
Jennifer Snyder, NP, effective immediately

B. APPOINTMENTS TO THE MEDICAL/AHP STAFF:

Andrew Berkson, DO / Refer and Follow (Physical Medicine & Rehab)
Erin Krizman, MD / OB Hospitalist
Mark Hoffmann, MD / OB Hospitalist
Jeffrey Ellis, MD, / OB Hospitalist
Marie Nguyen, MD / teleradiology
Khalid Al Katranji, MD / Pediatric Hospitalist
Bhavik Patel, MD / Pediatric Hospitalist
Hoda Elzawahry, MD, teleneurology
Megan McDaniel, PA
Olivia Ryan, FNP
Meghan Keefer, NP
Julie Sunday, DPT

C. INFORMATIONAL:

1. Approve proposed revision to Section I.1.g Verbal Orders of the Medical Staff Rules & Regulations to include Genetic Counselors for taking verbal orders and to clarify a Dietitian's practice.

g. **VERBAL ORDERS:** Verbal orders (including telephone orders) shall originate only from a Practitioner who holds appropriate Privileges, a resident physician, or an Allied Health Practitioner authorized to write orders and must be dated, timed, and promptly authenticated in written or electronic format by the ordering provider. **Registered Dietitian Nutritionist may manage and modify diets, supplements and tube feedings when ordered by provider and within their scope of practice.** Verbal orders may be accepted and transcribed by a Registered Nurse, Graduate Professional Nurse, Practical Nurse, **Genetics Counselor, Registered Dietitian Nutritionist**, Registered Pharmacist, Respiratory Therapist, Radiologic Technologist, or Medical Technologist; and, within their area of respective practice, Occupational Therapist, Physical Therapist, Perfusionist, Licensed Psychologist, Clinical Neuropsychologist, Certified Speech Pathologist, Certified Audiologist, or Memorial Hospital employed paramedic. Medical Students who are under the direction of a Medical Staff Privilege holder may record orders prescribed by the Privilege holder or Resident, but these orders must be countersigned by the Privilege holder or Resident before they are carried out as Medical Students are not licensed.

The Manager of Admitting and/or his or her designated representative may accept and transcribe Verbal Orders for diagnostic tests only. ~~A Dietitian may accept and transcribe Verbal Orders within their scope of practice.~~ Nursing extender staff may accept orders for Diet, Discharge, diagnostic tests, and non-invasive therapeutic procedures. (They may not accept orders for invasive therapeutic procedures or medications.) Nursing extender staff includes Unit Clerks, Patient Care Clerks, Care Extenders, and Critical Care Techs. Social Workers may accept verbal orders as it pertains to discharge planning. All Verbal Orders shall document the name of the Practitioner or other qualified person giving the order and the person recording the order, and shall be dated, timed, and signed by the authorized person to whom the order was dictated.

Recorded Verbal Orders shall be read back to the person giving or relaying the order by the person who records it on the record. Verbal Orders which have been read back, i.e., repeated and verified, are recorded as R&V on the order sheet or in the electronic record. These orders are dated, timed, and authenticated (signed) by the person giving the order within 30 days of discharge. For the unusual situation in which verbal read back is not possible, and R&V is not recorded, the verbal order shall be authenticated by the qualified person who issued the order within 48 hours after the order is recorded

