



## Memorial Hospital Service Area Opportunities

Volunteers at Memorial Hospital meet a variety of needs around our campus that positively impact our patients, visitors and staff. Review the table below to learn about different opportunities to get involved.

Shifts are typically 3 hours in length, scheduled on a recurring, weekly basis. Service Area placements are discussed and finalized based on openings in the desired service area and volunteer availability.

See a need you can meet? Register to attend a New Volunteer Orientation at:

<https://www.beaconhealthsystem.org/memorial-volunteer-orientation-dates/>

<i>Service Area</i>	<i>Responsibilities</i>	<i>Shifts Occurring:</i>	<i>A good fit for someone who is:</i>
<b>Breast Care Center Reception</b>	<ul style="list-style-type: none"> <li>Assemble patient packets and planners</li> <li>Escort patients to rooms</li> </ul>	<u>Weekdays</u> 1pm-4pm	<ul style="list-style-type: none"> <li>Interested in light administrative tasks</li> <li>Comfortable with limited patient interaction</li> </ul>
<b>Cancer Center</b>	<ul style="list-style-type: none"> <li>Check in on patients receiving treatments to provide company, blankets, nutrition options</li> <li>Assist staff with various tasks as needed</li> </ul>	<u>Weekdays</u> 9am-12pm 12pm-3pm	<ul style="list-style-type: none"> <li>Interested in nursing or cancer care</li> <li>Proactively seeking out tasks to assist with</li> <li>Comfortable initiating conversation with patients and staff</li> </ul>
<b>Emergency Department – Memorial Hospital</b>	<ul style="list-style-type: none"> <li>Check in on patient and waiting rooms to provide blankets, etc.</li> <li>Routinely sanitize and reset waiting room</li> <li>Assist staff with various tasks as needed</li> </ul>	<u>Daily</u> 11am-2pm 2pm-5pm 5pm-8pm 8pm-11pm	<ul style="list-style-type: none"> <li>Interested in emergency medicine</li> <li>Proactively seeking out tasks to assist with</li> <li>Comfortable initiating conversation with patients and families</li> </ul>
<b>Emergency Department – Beacon Granger ER</b>	<ul style="list-style-type: none"> <li>Check in on patient and waiting rooms to provide blankets, etc.</li> <li>Routinely sanitize and reset waiting room</li> <li>Assist staff with various tasks as needed</li> </ul>	<u>Daily</u> 11am-2pm 2pm-5pm 5pm-8pm 8pm-11pm	<ul style="list-style-type: none"> <li>Interested in emergency medicine</li> <li>Proactively seeking out tasks to assist with</li> <li>Comfortable initiating conversation with patients and families</li> </ul>

<b>Extraordinary Minister of Holy Communion</b>	<ul style="list-style-type: none"> <li>• Support the Chaplain staff in ministering to spiritual needs of patients</li> <li>• Distribute the Eucharist to Catholic patients and families</li> <li>• Pray with patients and make pastoral referrals as requested</li> </ul>	<u>Daily</u> Flexible from 9am-7pm. Scheduled to supplement a different service area shift.	<ul style="list-style-type: none"> <li>• An actively practicing Catholic trained as a parish Eucharistic Minister</li> </ul>
<b>Gift Shop</b>	<ul style="list-style-type: none"> <li>• Greet and assist patrons with shopping needs</li> <li>• Operate the cash register</li> <li>• Answer the phone and complete phone orders</li> </ul>	<u>Weekdays</u> Flexible from 9am-4pm	<ul style="list-style-type: none"> <li>• Interested in retail</li> <li>• Outgoing and pro-active</li> <li>• Wanting to work in a team setting</li> </ul>
<b>Guest Services</b>	<ul style="list-style-type: none"> <li>• Greet all visitors arriving at Main Entrance</li> <li>• Provide directions and escort guests to destinations around Memorial Hospital campus</li> <li>• Discharge patients from care floors (requires walking and pushing wheelchairs)</li> </ul>	<u>Weekdays</u> Flexible from 7am-7pm  <u>Weekends</u> Flexible from 10am-7pm	<ul style="list-style-type: none"> <li>• Likes varying routines and responsibilities</li> <li>• Interested in walking/light activity options</li> <li>• Proactive and friendly</li> </ul>
<b>Inpatient Rehabilitation</b>	<ul style="list-style-type: none"> <li>• Assist unit with patient transport around hospital</li> <li>• Clean and reset therapy areas</li> <li>• Support other tasks as needed</li> </ul>	<u>Weekdays</u> 9am-12pm 1pm-4pm	<ul style="list-style-type: none"> <li>• Wanting to work in a team setting</li> <li>• Comfortable walking and standing</li> <li>• Interested in a medically stable patient population</li> </ul>
<b>Intensive Care Unit (ICU)</b>	<ul style="list-style-type: none"> <li>• Stock supplies in patient rooms and nursing stations</li> <li>• Assist staff with other tasks as needed</li> </ul>	<u>Daily</u> Flexible from 1pm-5pm	<ul style="list-style-type: none"> <li>• Interested in critical care medicine</li> <li>• Proactively seeking out tasks to assist with</li> <li>• Comfortable walking, bending, and carrying up to 15 lbs</li> </ul>
<b>Mail Delivery</b>  Seasonal volunteers are not eligible for placement.	<ul style="list-style-type: none"> <li>• Sort and deliver mail to offices and patient rooms across the Memorial Hospital campus</li> </ul>	<u>Weekdays</u> 8am-11am	<ul style="list-style-type: none"> <li>• Comfortable walking long distances and pushing a cart</li> <li>• Detail-oriented</li> </ul>
<b>*Newborn Intensive Care Unit (NICU) Reception</b>	<ul style="list-style-type: none"> <li>• Provide administrative support to unit staff by answering and directing phone calls, buzzing visitors into unit</li> <li>• Greeting and assisting parents, assembling information packets</li> </ul>	<u>Daily</u> 9am-12pm 12pm-3pm 3pm-6pm 6pm-9pm	<ul style="list-style-type: none"> <li>• Experienced in light administrative tasks</li> <li>• Friendly and outgoing</li> </ul>

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<b>*NICU River City Rockers</b>  High interest, low turnover position. <i>Contact Volunteer Services to be added to the waitlist.</i>	<ul style="list-style-type: none"> <li>• Provide developmentally appropriate rocking/soothing to babies in the Newborn Intensive Care Unit as directed by clinical staff</li> <li>• Read to babies who cannot be rocked</li> <li>• Participate in Continuing Education trainings as required</li> </ul>	<u>Daily</u> Flexible from 7am-10pm	<ul style="list-style-type: none"> <li>• Looking for outside business hour shifts</li> <li>• Comfortable remaining seated for 45-90 minutes</li> <li>• Available year-round <i>(seasonal volunteers not eligible for placement)</i></li> </ul>
<b>Patient Comfort Rounds</b>	<ul style="list-style-type: none"> <li>• Attend to the social and emotional needs of adult inpatients through in-person visits.</li> <li>• Initiate interaction with patients in a variety of units</li> <li>• Maintain supplies on cart and record progress for volunteer team.</li> </ul>	<u>Daily</u> 2pm-5pm 5pm-8pm	<ul style="list-style-type: none"> <li>• Conversational</li> <li>• Interested in patient-contact opportunities</li> <li>• Comfortable walking /pushing a cart for 3 hours</li> </ul>
<b>*Pediatric Hematology &amp; Oncology</b>  High interest, low turnover area.	<ul style="list-style-type: none"> <li>• Enhance the comfort of patients and their families by supporting Child Life staff</li> <li>• Provide snacks/activities, play with children, initiate conversation</li> <li>• Clean and organize storage, toys and play spaces</li> </ul>	<u>Weekdays</u> 9am-12pm	<ul style="list-style-type: none"> <li>• Energetic and outgoing</li> <li>• Excited to entertain children</li> <li>• Interested in outpatient care</li> </ul>
<b>*Pediatrics</b>  High interest, low turnover area.	<ul style="list-style-type: none"> <li>• Visit patients in their rooms, offering toys/games/entertainment</li> <li>• Read to or rock infants</li> <li>• Clean and organize storage, toys and play spaces</li> </ul>	<u>Daily</u> 9am-12pm 12pm-3pm 3pm-6pm 6pm-9pm	<ul style="list-style-type: none"> <li>• Energetic and outgoing</li> <li>• Excited to entertain children</li> <li>• Happy to clean/sanitize toys – this keeps patients safe!</li> <li>• Confident interacting with patient families</li> </ul>
<b>Pet Therapy</b>	<ul style="list-style-type: none"> <li>• Maintain updated Pet Therapy certification for your pup through approved therapy organization</li> <li>• Visit patients and staff in various departments as scheduled or upon request</li> </ul>	<u>Daily</u> Flexible from 8am-9pm	<ul style="list-style-type: none"> <li>• Looking for after-work or weekend opportunities</li> </ul>
<b>Rolling Library</b>	<ul style="list-style-type: none"> <li>• Visit adult inpatient units to offer recent periodicals or books to patients and guests</li> <li>• Organize donations and restock library cart as needed</li> </ul>	<u>Daily</u> Flexible from 9am-2pm	<ul style="list-style-type: none"> <li>• Interested in patient interactions</li> <li>• Comfortable walking long distances and pushing a cart</li> </ul>

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