

**Beacon Health System
Scholarship Application Question & Answer**

Q. I just started working for Beacon 3 months ago. Am I eligible to apply for Scholarship funds?

A. No – an associate must be employed a minimum of one year prior to application.

Q. I'm PRN status – am I able to apply?

A. No – an associate must be hired/approved to work a minimum of 32 hours per pay period as recorded in PeopleSoft.

Q. Can I apply anytime for scholarships and do all semesters at once to save me time?

A. Applications will be accepted for each semester individually and must be received in Human Resources by the following dates:

- Spring (classes January through May): October 15 – November 15
- Summer (classes May through August): February 15 – March 15
- Fall (classes August through December): May 15 – June 15

Application packets received outside of the define application period will not be considered for a scholarship award.

Q. Do I have to have a certain GPA or receive a specific grade to receive a scholarship?

A. Yes – applicants/recipients must maintain a minimum cumulative GPA of 3.0 on a 4.0 scale and a minimum course grade of "C" or better to remain eligible. Applicants/recipients who do not meet the minimum cumulative GPA requirement will not be eligible for scholarship funding until the required cumulative GPA is attained. Applicants/recipients who do not meet the minimum grade requirement will not be eligible for scholarship funding for one (1) semester following the semester in which their course grade(s) fell below the minimum.

Q. Once I receive my notice that I was awarded a scholarship, how soon do I receive the funds?

A. In order to receive funds, you must first submit a final grade report for the semester, an itemized paid receipt for the tuition, and a Thank You letter to the donor. (For full details refer to the "Scholarship Program" policy.) Once all items are received and approved, reimbursement will be processed and included on your paystub as a non-taxable item.

Q. I received a scholarship for the Spring semester and forgot to submit my paperwork for reimbursement and it's now October. Can I still receive the scholarship funds?

A. No – documentation must be submitted by the dates immediately following the end of the semester. Deadlines are:

- Spring (classes January through May): June 15
- Summer (classes May through August): September 15
- Fall (classes August through December): January 15

Documentation received after the deadline will result in the scholarship recipient forfeiting the award.

Q. What happens if I receive a scholarship award and then I leave Beacon right after my semester ends. Am I responsible to pay anything back?

A. Scholarship award recipients must remain a Beacon Health System associate following the receipt of funds. The terms are as follows:

- Full-time associates: One (1) month of service for every \$250.00 received
- Part-time associates: 175 hours of service for every \$250.00 received.

Recipients whose employment is termed either voluntary or involuntary will be required to repay any portion of the scholarship funds for any service time that has not been fulfilled.